

# JCCMHFB

## Board Meeting Minutes

<b>Meeting Date:</b> October 16, 2024	<b>Time:</b> 7:30AM	<b>Location:</b> 2372 N Truman Blvd. Crystal City, MO 63019
<b>Join Zoom Meeting</b>		
<a href="https://us06web.zoom.us/j/89569257238?pwd=bOGdeSzemWAop2otnEt8wheOkxkF5bT.1">https://us06web.zoom.us/j/89569257238?pwd=bOGdeSzemWAop2otnEt8wheOkxkF5bT.1</a>		

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**Our Mission: Maximizing community resources to build and sustain a comprehensive system of mental health and related services for individuals in need.**

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**Board Attendees:** Mary Dunnegan, Chair; Mark Mertens, Treasurer; Michael Sita, Secretary; Dr. Ken Kilian, board member; Donna Pulliam, board member; Shelly Schlueter, board member

**Staff in Attendance:** Nick Davis, Executive Director; Ashley Schumacher, Program Manager

**Also Present:** Judd Bliss, Saint Louis Counseling; Jake Krafve, Compass; Sue Curfman, Compass; Jim Wallis, Chestnut; Jaclyn Brown, ASPEN; Gina Holstein, Jefferson College; Adam McBride, PreventEd; Kristine Bogue, Jefferson College

**Not in Attendance:** Dr. Clint Freeman, Vice Chair; Leslie Hanson, board member; Lauren Roesch, board member

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The JCCMHFB meeting was called to order at 7:30 am on October 16, 2024, by Mary Dunnegan, Chair, with a quorum of members present. The mission statement was read, and the meeting began according to the agenda.

### 1. Approval of Agenda

Mr. Sita made a motion to approve the agenda. Dr. Kilian seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried. The agenda was approved.

### 2. President's Welcome

Ms. Dunnegan introduced and welcomed all public board meeting attendees; she thanked all board members, staff, and the public for joining the meeting. She announced that JCCMHFB will enter a lengthy closed session for approximately 20 minutes [noted later – to discuss RFPs and personnel].

### 3. Approval of September 18, 2024, Meeting Minutes

Ms. Schlueter made a motion to approve the 09/18/2024 meeting minutes. Ms. Pulliam seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried. The meeting minutes were approved.

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## 4. Financials to be Approved

### a. September 2024 Financials

Mr. Mertens presented the September 2024 financials and noted there were no inappropriate or unjustified expenditures on any of the Board's accounts. Various reports were reviewed including the balance sheet, income expense, income to revenue and bank reconciliations. Currently JCCMHFB is up \$600k and overall positive.

During the monthly financial meeting, Mike Sita, Leslie Hanson, and Mark Mertens signed a statement stating each of them reviewed financials and found them to be complete, accurate, and within the approved guidelines of the Board. Mr. Sita made a motion to approve the September 2024 financials. Dr. Kilian seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried. The financials were approved.

## 5. Closed Session from 7:38 am to 8:17 am for RFPs and Personnel.

## 6. New Business

### a. CY25-26 MHF RFP Approvals

Mr. Mertens made a motion to approve the CY25-26 MHF RFPs as presented during today's [10-16-24] closed session. Mr. Sita seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried. The CY25-26 MHF RFPs as presented in the email sent 10-15-24 and presented during the closed session was approved.

Ms. Dunnegan stated Mr. Davis and Ms. Schumacher will contact all agencies regarding award decisions no later than November 1st.

### b. December 2024 Recess

Ms. Dunnegan stated the executive committee recommends a December 2024 board meeting recess. The board will have a December dinner, and committees may still meet. Mr. Mertens made a motion to approve a December 2024 board meeting recess. Dr. Kilian seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried.

## 7. Executive Director's Report

Mr. Davis stated the upcoming site visits will be different when compared to earlier this year. These are demonstrations of programs and facilities. Board members are more than welcome to attend. The upcoming site visits are:

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- FACC (CSF), [today 10-16-24] after board meeting at 9:30 am
- ASPEN (MHF) Thursday, October 17th at 11 am
- JFCAC (MHF) Tuesday, October 31st at 10 am

Ms. Schumacher and Mr. Davis have already observed ASPEN's CSF and Chads. The holiday dinner is Thursday, December 5th at 6:00 pm, at TBD location. Ms. Schumacher and Mr. Davis are attending the Mental Health Collaborative Meeting virtually on Thursday, October 17th at 1 pm. All board members are welcome to attend the CY25 budget meeting scheduled for Thursday, October 24th at 5:30 pm. This is optional for those outside of the finance committee. Ms. Schumacher sent an email with Dr. Berry's Program, Agency, and Community Indicators reports on October 2nd. You may also find all reports and presentations on our website under documents and public assessments.

## 8. Additional Discussion Items


Ms. Dunnegan thanked the board and staff for their hard work in setting up/attending the presentations and providing RFP feedback. Board members are encouraged to attend site visits, if able. She also thanked the executive and finance committee for their dedication.

## 9. Adjournment

Ms. Dunnegan made a motion to adjourn. Mr. Mertens seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried.

Minutes approved: \_\_\_\_\_

(Signature of JCCMHFB Chair) (Date)

 12-5-2024

