

# JCCMHFB

## Board Meeting Minutes

**Meeting Date:** June 26, 2024

**Time:** 7:30AM

**Location:** 2372 N Truman Blvd.  
Crystal City, MO 63019

### Join Zoom Meeting

<https://us06web.zoom.us/j/84524059341?pwd=09SKNTkUfvv2mb7Yahf0M3PuOQm7ax.1>

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**Our Mission:** Maximizing community resources to build and sustain a comprehensive system of mental health and related services for individuals in need.

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**Board Attendees:** Mary Dunnegan, Chair; Dr. Clint Freeman, Vice Chair; Michael Sita, Secretary; Dr. Ken Kilian, board member; Donna Pulliam, board member; Lauren Roesch, board member; Shelly Schlueter, board member; Leslie Hanson, board member

**Staff in Attendance:** Nick Davis, Executive Director; Ashley Schumacher, Program Manager

**Also Present:** Sue Curfman - Compass; Jake Krafve - Compass; Judd Bliss - Saint Louis Counseling; Amy - Chestnut; Lori - Chestnut; Judd Bliss - STL Counseling; Katlyn Hentrich - Lutheran; Jaclyn Brown - ASPEN

**Not in Attendance:** Mark Mertens, Treasurer

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The JCCMHFB Meeting was called to order at 7:29 am on June 26, 2024 by Mary Dunnegan, Chair, with a quorum of members present. The mission statement was read, and the meeting began according to the agenda.

### 1. Approval of Agenda

Dr. Freeman made a motion to approve the agenda. Donna seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried. The agenda was approved.

### 2. President's Welcome

Mary introduced and welcomed all public board meeting attendees; she thanked all board members, staff and public for joining the meeting.

### 3. Approval of May 15, 2024 Meeting Minutes

Shelly made a motion to approve the 05/15/2024 meeting minutes. Donna seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried. The meeting minutes were approved.

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## 4. Financials to be Approved

### a. Revised April 2024 Financials

Mike presented the April 2024 revised financials and noted there were no inappropriate or unjustified expenditures for any of the Board's accounts. The April financials were previously approved; however, some April ACH's did not process until May, therefore, revisions were made to reflect actual monthly expenses. During the monthly financial meeting, Mike, Leslie, and Mark signed a statement stating each of them reviewed financials and found them to be complete, accurate and within the approved guidelines of the Board. Dr. Freeman clarified the changes are due to the ACH's not clearing in time. Mike replied "yes". Dr. Freeman made a motion to approve the April financials in the new form. Lauren seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried. The financials were approved.

### b. May 2024 Financials

Mike presented the May 2024 financials and noted there were no inappropriate or unjustified expenditures for any of the Board's accounts. During the monthly financial meeting, Mike, Leslie, and Mark signed a statement stating each of them reviewed financials and found them to be complete, accurate and within the approved guidelines of the Board. Lauren made a motion to approve the May financials in the new form. Dr. Freeman seconded the motion. Discussion: Mary applauded the financial committee on catching up after the audit. All board members should have all financial revisions. All were in favor, none opposed. The motion was carried. The financials were approved.

## 5. Old Business

### a. Officer Elections

Mary stated there are two positions open for election, Board Chair and Board Treasurer.

Both Mark (Treasurer) and Mary (Chair) would like to retain their positions though welcome anyone to make a motion to hold either title.

#### i. Board Chair

Nick asked for nominations for Board Chair. Dr. Freeman and Mike nominated Mary for Board Chair. Mike made a motion to approve Mary as Board Chair. Dr. Freeman



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seconded the motion. Nick asked twice if there were any other nominations for Board Chair? No response. There was no additional discussion, all were in favor, none opposed. The motion was carried.

## ii. Board Treasurer

Mary asked for nominations for Board Treasurer? Leslie and Mike nominated Mark for Board Treasurer. Leslie made a motion to approve Mark as Board Treasurer. Mike seconded the motion. Mary asked twice, if there were any other nominations for Board Treasurer. No response. There was no additional discussion, all were in favor, none opposed. The motion was carried.

Shelly stated both Mary and Mark have done an excellent job during their term and is happy to hear they are willing to continue serving in their positions. Mary stated it has been a pleasure, with some pain serving but she sees a bright future. Mary thanked everyone for their support.

## b. Adult Focused Community Needs Assessment

Nick stated Dr. Cynthia Berry presented on the adult focused community needs assessment during the Executive Committee. JCCMHFB has \$11,000 budgeted and this budget was estimated from the school-based assessment. The Executive Committee learned, after Dr. Berry's presentation, the assessment cost was higher, at \$15,480. On behalf of the Executive Committee Nick asked for a motion to approve the additional \$4,480. Mike made a motion to approve the adult focused community needs assessment budget increase. Lauren seconded the motion. Discussion: Mary is impressed by Dr. Berry, adding that she believes the adult assessment will help. Other agencies are conducting assessment, but the results could be 1-2 years out; JCCMHFB's assessment results will be available before

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October 2024. This assessment will be very important for residents who are older than 18. Dr. Freeman added, this assessment gives a comprehensive understanding of the community, and this data can help JCCMHFB allocate funding. Mary stated any board member is more than welcome to provide feedback on what information is to be collected. All were in favor, none opposed. The motion was carried. The financials were approved.

## 6. Executive Director's Report

Nick stated a lot of this information has already been shared with the board in a previous email. There is the upcoming behavioral health conference in Branson (Sept 11-15) which Mary, Mark, Nick and Ashley will attend. If anyone else is interested to let him or Ashley know so the registrations can be completed. The Mental Health Summit is at Festus High School on July 23. Nick has reached out to all current awardees to inform them of the MHF (CY25-26) RFP Application dates. On July 10, there will be a collaborative partnership meeting to discuss mental health awareness concerns. On July 9, Mr. Dugger, Mary, Nick and Ashley will meet for strategic planning. After this meeting, Nick will update the board on their involvement. There is no Executive Meeting in July. The Financial Committee meeting in July will cover policy and June 2024 financial review. Nick and Ashley will meet with Dr. Berry this Friday, June 28th to discuss the adult assessment.

## 7. Additional Discussion Items

Mary reminded everyone that there is no board meeting in July 2024. Mary wanted to thank all board members and attendees for their assistance after the recent local tragedy, in working to enhance mental health service awareness and knowledge. Mary asked Ashley and Mike how the LIV open house. Mike replied it went well. Mary was glad it went well and added that JCCMHFB likes to support recipients.

## 8. Adjournment

Donna made a motion to adjourn. Shelly seconded the motion. There was no additional discussion, all were in favor, none opposed. The motion was carried.

Minutes approved:

  
(Signature of JCCMHFB Chair)

8-21-2024  
(Date)