



Board Meeting Minutes

Meeting Date: April 17, 2024

Time: 7:30AM

Location: 2372 N Truman Blvd.
Crystal City, MO 63019

Join Zoom Meeting

<https://us06web.zoom.us/j/88065539211?pwd=kbSXqTBqUcH0RxfG4am4nBk2ilFbU1.1>

Our Mission: Maximizing community resources to build and sustain a comprehensive system of mental health and related services for individuals in need.

Board Attendees: Mary Dunnegan, Chair; Dr. Clint Freeman, Vice Chair; Mark Mertens, Treasurer; Michael Sita, Secretary; Leslie Hanson, board member; Lauren Roesch, board member; Shelly Schlueter, board member; Donna Pulliam, board member

Staff in Attendance: Nick Davis, Executive Director; Ashley Schumacher, Program Manager

Also Present: Dr. Steven Crawford, resigned JCCMHFB member; Jim Wallis - Chestnut, Director of Business Development Missouri; Sue Curfman - Compass, Senior Vice President of Regional Corporate Services; Jake Krafve - Compass, CFO; Jennifer Loretta - Compass, Director of School Based Therapy; Lauren Moyer - Compass, Executive Vice President of Clinical Innovation; Amy Phillips - Compass, Jefferson County Adult CPRC Director Tony Sokolic - Compass, Vice President of Youth Clinical Services; Megan Vitale - Compass, Director of Children's Community Services; Jefferson Region

Not in Attendance:

The JCCMHFB Meeting was called to order at 7:30 am on April 17, 2024 by Mary Dunnegan, Chair, with a quorum of members present. The mission statement was read, and the meeting began according to the agenda.

1. Approval of Agenda

Dr. Freeman made a motion to approve the agenda. Mark seconded the motion. There was no additional discussion, and the motion was carried. The agenda was approved.

2. President's Welcome

Mary welcomed all meeting attendees and thanked them for attending.

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3. Approval of March 20, 2024 Meeting Minutes

Dr. Freeman made a motion to approve the 03/20/2024 meeting minutes. Shelly seconded the motion. There was no additional discussion, and the motion was carried. The meeting minutes were approved.

4. Dr. Crawford Resignation

Mary introduced and thanked Dr. Crawford for his years of service, noting the community greatly respects the time he dedicated. Dr. Crawford stated he has been on the board for over 30 years and not the 11 indicated on the plaque. Nick stated the dates were gathered from the County and past Comtrea employees. Mary added, JCCMHFB will create a new plaque with correct details. Dr. Crawford thanked everyone for their comments, and it's been a pleasure to work on the board. The mental health board is important to the county and there are many needs that still need to be met. Mark added he's worked with Dr. Crawford for many years and knows he improves the lives of others outside of Jefferson County, including Africa. Dr. Crawford stated he has expanded his services at his rural health clinic to help meet the needs in the county.

5. January-April Financials to be Approved May 2024

Mark informed the board the audit was complete. The auditor had concerns and questions about JCCMHFB's reporting. JCCMHFB was reporting financials with a modified cash accrual accounting format. The auditor stated JCCMHFB needed to pick one style, modified cash, or accrual not a combination. Verletta, the accountant, will update the financials once she meets with the auditor. Mark added the financial committee has been reviewing the monthly financials for accuracy. Mary stated the financial reports will be corrected after the accountant and auditor meet, noting the changes will be easier now that it's the end of tax season and the adjustments can be completed once instead of multiple times.

6. Old Business

a. CY 2023 MWR Audit

Mary stated JCCMHFB recently received the official bound copy of the audit. Nick added all board members received a digital copy. Mary hasn't reviewed the official copy but noted the auditor stated the financial details were excellent. The only concern was how the grants, income and expenses were reported, otherwise, Mary feels like the audit went very well. If anyone has any questions regarding the audit, reach out to her.



7. New Business

a. JFCAC Transportation Funds

Nick spoke with the attorney regarding transportation payments on the CSF grant specifically referencing state statutes, identifying CSF does not allow reimbursement of transportation services. The attorney's interpretation is that the transportation is very similar to being reimbursed for mileage for employees even if volunteer driven and could be okay to reimburse on the CSF grant. However, since transportation is an essential part of the program, the recommendation is to pay transportation costs under the MHF grant because the MHF does not have stipulations on transportation. Nick stated the Executive Committee would like to recommend EZMO reimbursements be billed under the MHF grant and not CSF. The total two-year CSF amount JFCAC has allocated toward EZMO is \$9,110.10 and since MHF is a one-year grant the amount rounds to \$5,000. Nick stated JFCAC is okay with this reallocation. Mark asked if there will be a reduction in funds for the CSF side. Nick responded that there would not be a contract amendment for CSF, but it'll be money that is not utilized by JFCAC. If needed, additional MHF can be applied for during the next application of funding for MHF CY25-26. Nick stated the two funds cannot inter-mingle but the CSF can be reduced and the MHF be increased. Dr. Freeman wanted to ensure Nick has the authority to move forward (update contract) once this is approved. Mary replied, yes. Mark made a motion to amend the contract on the MHF side for JFCAC to include \$5,000 for EZMO transportation. Dr. Freeman seconded the motion. There was no additional discussion, and the motion was carried. The JFCAC contract amendment was approved.

b. UMSL CY23 Invoice

Nick stated for a majority of the grants, agencies have a 3-month deadline after funding ends to submit final invoices. UMSL reached out after the deadline requesting JCCMHFB pay the final invoice in the amount of \$3,585.77. Nick stated it's likely because of staff changes over the past year. The grant manager Nick and Ashley met with during the first site visit was not the same as the second. During the last site visit the new grants manager had a number of questions. Mark made a motion to approve a month extension for UMSL's billing deadline so UMSL can submit a final invoice. Donna seconded the motion. There was no additional discussion, and the motion was carried. The motion was approved.

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c. Compass Announcement (10 minutes)

Tony (Compass) presented a slideshow with various topics of interest including but not limited to: "July 2023 COMTREA merged with Compass."; school based therapist and clinics, projection of serving 700+ students and providing 9,300+ sessions; on the horizon for school based community specialists, prevention, Pinocchio; opportunities for community support services; currently in 8 of 11 Jefferson County Public Schools; forecasted needs; successes. The presentation will be included online with the board minutes. Tony asked if there were any questions.

Mark noted you can't read the paper without hearing a story of a teacher or adult who abused a child. Mark asked what Compass is doing to protect the served children in Jefferson County. Tony responded that Compass conducts various background checks. Mark asked if Compass has enough money to support the programs and keep going. Tony responded that he believes so, but funding is always needed. Jake added, Compass is noticing a higher demand for some services over others than originally expected and hopes that JCCMHFB may be open to reallocating money in the future. Jake noted that even if Compass runs out of JCCMHFB money that they will continue to serve.

Mary asked how Compass is notified of a need within the school. She provided the example of a family with multiple children who refuse to go to school. The mother does not have control over the children and the school doesn't provide much support other than stating the children should come to school. How can the family get support? Compass replied In the case mentioned in the slideshow, the school approached Compass to assist with resources. Compass then paired a school-based CSS, a community support specialist and a family support specialist (to support mom).

Mary asked if there are supports for the homebound students. Tony stated the referrals start with the parents contacting the school then depending Compass will refer them to the appropriate contacts. The Compass admin has been reaching out to the home bound schools to help assist the children in going back to school. Dr. Crawford asked if Mary knew the difference between homebound and home school, he added home schools are students who have problems with school and are not willing to attend. Home school typically does not have a religious base and there in some cases it's an adult with an eight-grade education teaching the child and is unable to help the child pass the tests. Homebound is generally health related. Dr. Freeman asked for the schools that are not on the slideshow, it is because Compass hasn't gotten there yet. Is there a breakdown in communication? Can he help reach out to other superintendents to provide information? Compass stated some of the schools want to see the process of the programs in other schools before they implement them. Compass will reach back out to the schools later. Jake added, in some

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cases it's a misunderstanding because there is zero cost to the schools. Dr. Freeman added, the Pinocchio program is fun to watch because the kids love the program. Dr. Freeman asked what services are provided over summer break. Tony stated the school-based services are provided over summer school during non-school months the community support specialist can serve the kids.

8. Executive Director's Report

Nick stated on Monday, April 29th he and Ashley are touring the Franklin County Family Resource Center with Judd Bliss of Saint Louis Counseling. There are a lot of resources in the building. The first of three Compass site visits is tomorrow. Four have been completed and eight agencies remain (this is more than eight visits due to additional programs). Site visits will be held again in the Fall. Dr. Kilian will be appointed April 22; afterward Ashley and he will have lunch with him. Other board members are welcome to attend.

9. Additional Discussion Items

Mary asked where JCCMHFB is at on strategic planning. Nick stated he thought the board would get together after the last meeting, however, he was given a larger homework assignment to complete; afterward the board will be involved. Mary reminded the board that Nick's GEO conference is in May. Mary reminded board members to RSVP to upcoming board conferences via the email Ashley sent out. Nick added it is in the budget for board members to attend one conference. Mary stated if any board member would like to be on a committee to please reach out. The next policy JCCMHFB is creating is the administrative policies. Mary noted anyone can reach out to herself or Nick.

10. Adjournment

Dr. Freeman made a motion to adjourn. Mike seconded the motion. All were in favor and the motion was approved.

Minutes approved: _____


(Signature of JCCMHFB Chair)

5/15/2024
(Date)

